




CULPEPER MEDIA NETWORK

CULPEPER CABLE COMMISSION POLICY FOR USE OF CULPEPER MEDIA NETWORK MATERIALS FOR COMMERCIAL BROADCAST

In order to preserve original Culpeper Media Network tapes and other materials the Culpeper Cable Commission promulgates the following policy regarding such use:

1. All requests to use Culpeper Media Network tapes or other copyrighted material must be made in writing to the Culpeper Media Network Station Manager. Said requests shall include (1) a description of the requested material, (2) a description regarding the intended use of the material, and (3) the length of time for which the material will be needed.
2. Any provided materials shall only be used for the purpose identified in the request. Any use other than specified will require an additional request for permission.
3. Requests for use of Culpeper Media Network tapes or other copyrighted material shall be made with at least five working days notice, or with as much notice as is practicable given the circumstances then existing.
4. Culpeper Media Network may provide, at its discretion, copies of its tapes and copyrighted material at a reasonable cost accounting for materials and staff time.
5. When provided and used pursuant to this policy, Culpeper Media Network copyrighted material shall include the following attribution at the time of use: "Footage courtesy of Culpeper Media Network"
6. Copyrighted material of Culpeper Media Network shall be used consistent with federal copyright law. Any unauthorized use of Culpeper Media Network tapes or material may result in legal action and/or civil liability under the Copyright Act.

Culpeper Cable Commission Chair  Printed Name **STEVEN E. NIXON** Date **6-5-17**

Voting Date: **5/17/17** AYE: **7** NAY: **0** ABSTAIN: **0** ABSENT: **1**